

HIGHLANDS AND ISLANDS ENTERPRISE

MINUTES OF THE LEADERSHIP TEAM MEETING, MONDAY 28 JANUARY 2013
CHIEF EXECUTIVE'S OFFICE

PRESENT	Carroll Buxton (Chair)	Director Regional Development
	Calum Davidson	Director of Energy and Low Carbon
	Forbes Duthie	Director of Finance and Corporate Services
	Rachael McCormack	Director of Strengthening Communities
	Sandra Dunbar	Head of Business Improvement and Internal Audit
	Karen Moncrieff	Head of Human Resources
	Paul Dzialdowski	Property Portfolio Manager (item 03 only)
	Alastair Nicolson	Head of Planning and Partnerships (item 05 only)
	Andy Sarjeant	Head of Corporate Information (item 05 only)
	Karen Horton	Leadership Support

1 Minutes of meeting held on Monday 21 January 2013 (02/13) HIEA 2012/00802

The Minute of the meeting held on Monday 21 January 2013 was approved.

2 Matters arising

None.

3 2012/13 Property Factoring and Consultancy Approval: Deferred income budget adjustment 9339949

Withdrawn.

4 *Item removed for reasons of substantial prejudice to the effective conduct of public affairs*

5 EDRMS Upgrade: Options appraisal and business case HIEA 2013/00012

Leadership Team considered the options available to HIE to upgrade the current Objective 6.3 EDRMS. The recommendation to upgrade to Objective 8.1 at an additional cost of £268,153 was approved.

A further paper on resource implications and project management to be brought back to Leadership Team for further discussion.

5 Any other business

None.

Karen Horton
28 January 2013
HIEA 2012/00802