

HIGHLANDS AND ISLANDS ENTERPRISE

MINUTES OF THE LEADERSHIP TEAM MEETING, MONDAY 13 MAY 2013
CHIEF EXECUTIVE'S OFFICE

PRESENT	Alex Paterson (Chair)	Chief Executive
	Carroll Buxton	Director, Regional Development
	Charlotte Wright	Director, Business and Sector Development
	Forbes Duthie	Director, Finance and Corporate Services
	Rachael McCormack	Director, Strengthening Communities (by VC)
	Sandra Dunbar	Head of Business Improvement and Internal Audit
	Karen Moncrieff	Head of Human Resources
	Chris Roberts	Head of Communications
	Robert Muir	Area Manager, LSWR (By VC item 03 only)
	Rachel Hunter	Area Manager, Shetland (by VC item 04a only)
	David Oxley	Area Manager, Moray (by VC item 04b only)

1 Minutes of meeting held on Monday 06 May 2013 (09/13) HIEA 2012/00802

The minute of the meeting held on Monday 06 May 2013 was approved.

2 Matters arising

None.

3 Sabhal Mòr Ostaig: Kilbeg Campus: Appraisal paper 9339706

Robert Muir, Area Manager, Lochaber, Skye and Wester Ross, presented a funding request from Sabhal Mòr Ostaig (SMO), Scotland's national centre for Gaelic education and culture. SMO is seeking £1.2m HIE support for the first phase of developing a new community campus at Kilbeg, installing infrastructure on a 33-acre site the college has acquired from the Clan Donald Trust. Beyond phase one, the Kilbeg project is described by SMO as a new 'Highland village for the 21st century', with benefits set to include sports facilities, office space, commercial development, a conference venue and housing. It was noted that HIE Board member William Swann had declared an interest in the development of Sabhal Mòr Ostaig, and would have no involvement in this project.

In discussion, it was agreed that further work should be carried out to ensure that HIE's appraisal had captured the full range of outcomes anticipated from this project, including temporary and permanent jobs, and impact on fragile areas. The revised appraisal should also include a spend profile for the project, as it was possible that some of the £1m of Scottish Government 'shovel ready' funding earmarked for the project may need to be carried over into 2014-15.

Subject to these revisions, the paper was approved.

Leadership Team also recorded their thanks to the Project Officer, Stuart MacPherson, particularly for his role in securing funding commitments from other partners.

4 Any other business

Item removed for reasons of commercial interest

b) EPF Southside Road: Phase 3: Project amendment

HMS 9340610

David Oxley, Area Manager, Moray, requested approval of £270k additional funding to complete infrastructure and landscaping works associated with the completion of Southside Road at The Enterprise Park, Forres. Reasons for the funding request, included unforeseen delays and the need to implement soil engineering solutions which were different from those originally planned. The Southside Road development has secured Scottish Government 'shovel ready' funding and will release around 60 acres of land for development, including 15 acres with Life Sciences Enterprise Area status.

The funding request was approved.

Chris Roberts
13 May 2013
HIEA 2012/00802