

## HIGHLANDS AND ISLANDS ENTERPRISE

MINUTES OF THE LEADERSHIP TEAM MEETING, MONDAY 11 FEBRUARY 2013  
CHIEF EXECUTIVE'S OFFICE

PRESENT	Alex Paterson (Chair)	Chief Executive
	Forbes Duthie	Director of Finance and Corporate Services
	Sandra Dunbar	Head of Business Improvement and Internal Audit
	Karen Moncrieff	Head of Human Resources
	Donnie Macaulay	Director of Competitive Region (by phone)
	Anne MacDonald	Strengthening Communities
	Susan Smith	Business and Sector Development
	Helen Cameron	Strengthening Communities Area Team (by vc, item 04)
	Alison Gainsford	Strengthening Communities Area Team (by vc, item 04)
	Archie MacDonald	Innse Gall Area Team (by phone, item 05 only)
	Ian McCulloch	Innse Gall Area Team (by phone, item 05 only)
	Karen Horton	Leadership Support

**1 Minutes of meeting held on Monday 28 January 2013 (03/13) HIEA 2012/00802**

The Minute of the meeting held on Monday 28 January 2013 was approved.

**2 Matters arising**

None

**3 Financial Statement to 31 January 2013 HIEA 2009/00611**

As at 31 January 2013, GIA has increased by 51% and expenditure stands at 68.4% of the current budget. It was noted that Block B budget spend has reduced by 14% since 2009/10. Amendments to the financial statement were discussed prior to their presentation to the February Board meeting.

**4 Ferguson Shipping (Kishorn Port) Ltd HMS 9341270  
Ferguson Transport (Spean Bridge) Ltd: AIP HMS 9341182**

Leadership Team were supportive of this project to contribute to the purchase vessels and equipment for the aquaculture sector supply chain, recognising this as an opportunity for growth in that sector and for increased international trade. The Leadership Team were satisfied that there were no material displacement issues and subject to formal confirmation of bank funding, clarification of outputs and reconciliation of project costs, Leadership Team approved grants of 20%, up to a maximum of £318,000 and £88,400 respectively to Ferguson Shipping (Kishorn Port) Ltd and Ferguson Transport (Spean Bridge) Ltd.

The Director of Business and Sector Development to provide clarity on the current inter-company business relationship.

5 *Item removed for reasons of substantial prejudice to the effective conduct of public affairs.*

6 **Any other business**

None.

Karen Horton  
HIEA 2012/00802  
11 February 2013