

HIGHLANDS AND ISLANDS ENTERPRISE

MINUTES OF THE LEADERSHIP TEAM MEETING, MONDAY 19 AUGUST 2013
CHIEF EXECUTIVE'S OFFICE

PRESENT	Alex Paterson (Chair)	Chief Executive
	Carroll Buxton	Director of Regional Development
	Charlotte Wright	Director of Business and Sector Development
	Forbes Duthie	Director of Finance and Corporate Services
	Rachael McCormack	Director of Strengthening Communities
	Sandra Dunbar	Head of Business Improvement and Internal Audit
	Karen Moncrieff	Head of Human Resources
	David Oxley	Area Manager, Moray, item 3
	David Reid	Head of Business Growth, Moray, item 3
	Chris Roberts	Head of Communications

- 1 Minutes of meeting held on Monday 12 August 2013 (19/13)** **HIEA 2012/00802**
One amendment was agreed: to record that the project amendment to CAM Phase Two in the Outer Hebrides, agreed by Leadership Team on 5 August, extended the project to the end of December 2013. With this change, the minutes were approved.
- 2 Matters arising**
There were no matters arising.
- 3** *Item removed for reasons of substantial prejudice to the effective conduct of public affairs*
- 4 Any other business**
None.

Chris Roberts
19 August 2013
HIEA 2012/00802