

## HIGHLANDS AND ISLANDS ENTERPRISE

MINUTES OF THE LEADERSHIP TEAM MEETING, MONDAY 04 MARCH 2013  
CHIEF EXECUTIVE'S OFFICE

PRESENT	Alex Paterson (Chair)	Chief Executive
	Carroll Buxton	Director Regional Development
	Charlotte Wright	Director Business and Sector Development
	Forbes Duthie	Director of Finance and Corporate Services
	Rachael McCormack	Director of Strengthening Communities
	Sandra Dunbar	Head of Business Improvement and Internal Audit
	Jeff Foot	Head of External Funding and Investment (item 5 only)
	Karen Horton	Leadership Support

**1 Minutes of meeting held on Monday 25 February 2013 (05/13) HIEA 2012/00802**

Subject to amendments discussed, the Minute of the meeting held on 25 February 2013 was approved.

**2 Matters arising**

None.

**3 SDI Posts in the Highlands and Islands HMS 9342153**

Leadership Team approved the proposal to renew funding totalling £1,091,557 for 3 years from April 2013 to provide additional and targeted support in the key growth sectors of Energy, Food and Drink, Life Sciences, Creative Industries and Financial and Business Services Sectors. Estimated spend in financial year 2013-14 will be £323,748, £361,158 in 2014-15 and £406,651 in 2015-16.

**4 Arnish: Bi-Fab Legals update HMS 281487**

Deferred. This paper will be discussed at a meeting of the Arnish Project Board taking place on Wednesday 6 March, 2013.

*Item removed for reasons of commercial interest*

**6 Any other business**

**6a Walkers Shortbread: Expansion : Homologation HMS 9341148**

Deferred.

**6b Units 10 and 11: Enterprise Park Forres: Homologation HMS 9340617**

Deferred.

*Item removed for reasons of substantial prejudice to the effective conduct of public affairs*

Karen Horton  
04 March 2013  
HIEA 2012/00802