

Action Plan – key tasks

Appendix II

Action point	Action	Action by	Timescale
Develop an agreed economic development strategy for Orkney	<ul style="list-style-type: none"> Develop agreed strategy 	Forum members	<ul style="list-style-type: none"> Draft strategy by 31/12/01 Final strategy by 31/3/02
Development of sectoral strategies	<ul style="list-style-type: none"> Develop sectoral strategies for fish farming/aquaculture, farming, fishing, jewellery/craft/manufacturing 	Sub-groups including relevant industry reps.	<ul style="list-style-type: none"> Fish farming strategy by 31/3/02 Farming/fishing draft strategies by 30/6/02 Jewellery/craft strategy commenced by March 2002
Undertake a specific review of public sector policy relating to support services offered to the construction and retailing sectors	<ul style="list-style-type: none"> Review public sector policy on assistance to construction/retail sectors 	Sub-group (OIC/OE in consultation with Chamber of Commerce, Federation of Building Contractors, Orkney Housing Association etc)	<ul style="list-style-type: none"> Initiate review by 31/1/02 Produce report with recommendations to forum by 31/3/02
Keep under review the levels of resources directed (and re-directed) to service delivery	<ul style="list-style-type: none"> Task force to note and action 	Task force	
Clarify the division of responsibilities between agencies, especially between OE and OIC	<ul style="list-style-type: none"> Clarify roles of each agency in implementation of overall economic development strategy Ensure means of jointly publicising this 	Sub-group (OIC/OE)	<ul style="list-style-type: none"> Immediately following creation of draft overall economic development strategy Statement of respective roles prepared by 31/3/02
Developing links with other Community Planning groupings especially with the Policy & Implementation Group (PIG), the Environment Forum and the Communities Advisory Group	<ul style="list-style-type: none"> Two-way communication to/from the PIG 	Sub-group (OIC/OE)	<ul style="list-style-type: none"> Immediate
Investigation of the scope for agencies to use each others' specialist skills	<ul style="list-style-type: none"> Investigate scope for relevant agencies developing formalised arrangements to allow them to make use of each others' specialist skills and knowledge 	Sub-group	<ul style="list-style-type: none"> Initial report to LEF by 31/12/01
Consider opportunities for closer integration and efficient joint working by	<ul style="list-style-type: none"> Draft report that maps out areas of initial investigation 	Sub-group	<ul style="list-style-type: none"> Immediate/under constant review Initial report prepared by 1/3/02

agencies			
Investigate means of simplifying access to services by exploring prospects for joint applications and joint project appraisal	<ul style="list-style-type: none"> • Prepare brief report on possibilities for streamlining for consideration by the relevant key agencies 	Sub-group	<ul style="list-style-type: none"> • Report and recommendation to LEF, following consultation, by 31/3/02
Investigate opportunities for more efficient operation of local agencies by pooling of information		Sub-group	<ul style="list-style-type: none"> • Report by 31/3/02
Engaging interested parties in the work of the forum	<ul style="list-style-type: none"> • Establish website • Maintain involvement of wider forum • Raise awareness of forum and its work via press, direct contact, website 	Forum co-ordinator	<ul style="list-style-type: none"> • Establish website by 30/11/01
Initiate the development of a locally relevant "blue skies" research programme	<ul style="list-style-type: none"> • Draft proposals for development of locally relevant "blue skies" research programme 	Sub-group	<ul style="list-style-type: none"> • Draft proposals to be presented by 31/3/02
R & D, pilot and demonstration projects	<ul style="list-style-type: none"> • Draft proposals for development of R & D, pilot and demonstration projects 	Sub-group	<ul style="list-style-type: none"> • Draft proposals to be presented by 31/3/02
More pro-active development work		Individual agencies	
Developing greater capacity to attract funds from outwith Orkney	<ul style="list-style-type: none"> • Produce brief report on raising awareness of funding opportunities to public/private bodies and efficient means of distributing information (networking) within Orkney 	Sub-group	