



**Lochaber Enterprise**  
Iomairt Lochabair

**REVISED  
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF  
LOCHABER ENTERPRISE**

**Held Tuesday, 30<sup>th</sup> October 2001  
in Caol Community Centre, Caol : 12:30pm**

<b>PRESENT:</b>	<b>Chairman</b>	<b>Mr A Rogers</b>
	<b>Vice Chairman</b>	<b>Cllr. A. McFarlane Slack</b>
	<b>Co. Secretary</b>	<b>Mr G. McIntyre</b>
		<b>Mr D. Wright</b>
		<b>Mr A. McLean</b>
		<b>Mrs K. MacGregor</b>
		<b>Mr E. Daynes</b>
		<b>Mrs A. Martin</b>
		<b>Mr A Race</b>
	<b>Staff</b>	<b>Mrs J. Wright</b>
		<b>Mr S. Dingwall</b>
		<b>Mrs M. Cameron</b>
		<b>Ms C Wright</b>
		<b>Miss H Negus</b>
		<b>Mrs A Gainsford</b>
<b>APOLOGIES:</b>		<b>Mr K. Larson</b>
		<b>Mr S. MacDonald</b>
		<b>Mr L. Young</b>
		<b>Mr I. Robertson</b>

**i). MINUTES**

The minutes of the meeting of Tuesday 25<sup>th</sup> September 2001 were approved.  
The revised minutes of the meeting of Tuesday 25<sup>th</sup> September 2001 were approved.

**ii). CASES FOR APPROVAL**

**Item (ii) has been deleted to protect commercial confidentiality.**

**iii). CHAIRMAN'S REPORT**

Correspondence

LEC Chairmen's meeting on 29<sup>th</sup> November 2001 – Chief Executives will also be attending.

### Lochaber Economic Forum Mapping Exercise

The mapping exercise and action plan were ratified by the Forum on 9 October 2001, and following receipt and update of comments, this will be submitted to Scottish Executive on 31 October 2001. Feedback has been positive to date.

### Directors Meeting 31/7/01

A copy of the minute of this meeting will be provided to the new directors for information. A page will be added to the Lochaber Enterprise website at the beginning of 2002 to encourage local business people to put themselves forward as potential directors of Lochaber Enterprise.

Mrs Wright explained that as of the 1 October 2001, the day to day and monthly financial processing is being carried out in HIE prior to moving to Benbecula. Mrs Gainsford's role with the company has therefore changed and she is now the Customer Services and Admin manager and her main role will be to promote Lochaber Enterprise into the wider community. In line with this emphasis of promoting the company, a new information pack is currently being designed with a more modern and upfront approach and this will be promoted through "ambassadors", contact with whom will be established and maintained by Mrs Gainsford. The information pack will be displayed in community centres, libraries banks etc as well as being provided to customers by staff members.

### Alasdair Morrison's visit to Kinlochleven

This was considered to be very successful and Mr McLean expressed his thanks to the staff of Lochaber Enterprise for the organisation and smooth running of the visit.

### Annual Report Launch

This was carried out on 4<sup>th</sup> October 2001 in the form of a press launch only. The report will be distributed and highlighted at public meetings planned over the next few months.

### IIP 100<sup>th</sup> Recognition

The 100<sup>th</sup> recognition will be the Mallaig and North West Fishermen's Association and will be presented to them at an evening meeting in Mallaig.

### Smart Successful Highlands & Islands

The final draft of this document is included in the Board pack for information.

## **iv). CHIEF EXECUTIVE'S REPORT**

### Unemployment Figures

The unemployment figure for September 1.5%

### Careers Scotland - Local Advisory Board

Mr Laurence Young will be on the interview panel for the locality manager's position, presently being advertised

## HIE Network Product and Process Review

Mrs J Wright and Mrs C Wright are both involved in this process which is looking at the products and service delivery within the network. In addition to this, the delegated approval limits are also being reviewed.

## Youth Enterprise

The Lochaber Youth Enterprise group who have entered the Braveheart Challenge have won through to the regional finals of the competition.

## Carn Mor House

The extension to Carn Mor House has now been completed and handed over to HIE. BT Manpower will take possession in due course.

## Directors Induction

Induction for our 3 new directors will take place on 15 November 2001 2.15 – 4.00 pm.

## Community Conference

This will be held in the Croit Anna Hotel on 24/25 November 2001. This has been organised by Voluntary Action Lochaber and Dr Jim Hunter will make the opening address.

## Rural Challenge Bids

For the October bid round we are aware of the following Lochaber bids:-

- Lochaber Business Support Group – in association with Scottish Business in the Community
- Acharacle Community Council – Initiative at the Edge skills project
- LCNL – retention and development of the network
- Lochaber Rural Education Trust – Sports/Showfield at Torlundy.

### v). **AOCB**

#### Strategy Topic – December Meeting

Mrs Wright advised that Neil Money who is managing the closure of the United Kingdom Atomic Energy Authority site at Dounreay had offered to make a presentation to the LE Board on the closure process and the business opportunities being generated in the local area. Mrs Wright was requested to confirm the invitation.

### vi). **Date and Time of Next Meeting**

Tuesday 18<sup>th</sup> December 2001, St Mary's House, 3.30pm.

**Signed:** .....

**Print:** .....

**Position:** .....

**Date:** .....