

HIGHLANDS & ISLANDS ENTERPRISE

MINUTE OF THE MEETING OF THE MANAGEMENT GROUP HELD ON MONDAY, 31 JULY 2006

PRESENT: Sandy Brady (Director – Strategy) (In Chair)
Forbes Duthie (Director – Corporate Services)
Douglas MacDiarmid (Director - Global Connections)
Susan Myles (Director – Human Resources)
Anne Murray (Developing Skills)
John Watt (Director - Strengthening Communities)
Jackie Wright (Director – Business Growth & Research)
Calum MacPherson (Area Operations)
Stewart Lackie (Corporate Services)
Murina Anderson (Executive Office)
Barbara Bariskan (Executive Office)

1 EARL THORPHINN HOUSE DINGWALL – FITTING COSTS (HIE 2006/00576)

This paper referred to the fitting-out works required for new office accommodation at Druimchat View, Dingwall, two-thirds of which was to be occupied by HIE. Management of the project would be undertaken through the Framework Agreement between HIE, Synergie Scotland Ltd and Tulloch Ltd. Following discussion, the Group approved expenditure of up to £280,000, to be debited from the Block B budget in the current financial year. Ongoing Block B budget allocation for the running costs would be found from the implementation of the Strategic Property Review and the reduction in HIE properties from 32 to under 20 over the next 3-4 years. The Group noted the potential for about £100,000 per annum to be recovered from sub-letting of vacant space within Cowan House.

M Anderson
31 July 2006
HIE 2004/02228