



**MINUTES OF THE MEETING OF THE ORKNEY ENTERPRISE (OE) BOARD
HELD ON TUESDAY, 2 NOVEMBER 2004 AT 19:30
IN OE OFFICES, 14 QUEEN STREET, KIRKWALL, ORKNEY**

Present: Brian Kynoch (chairman)
Roy Brown
Norma Campbell
Hugh Halcro-Johnston
Thelma Irvine
Ronnie Johnson
Malcolm Marwick
Tony Trickett

In attendance: Ken Grant (Chief Executive)
Graham Sinclair

Observers: None

1 APOLOGIES

Apologies were received from Edgar Balfour, Ian Johnstone, Craig Spence and Cameron Taylor.

2 MINUTES OF PREVIOUS BOARD MEETING – 23 SEPTEMBER 2004

The minutes of the board meeting of 23 September 2004 were proposed by Norma Campbell and seconded by Tony Trickett, subject to a typographical correction on page 3, second paragraph – 3 start corrected to 3 star.

3 MATTERS ARISING

(1) Renewables

Presentation by Andrew Mill to directors on renewables/EMEC issues still to be arranged.

(2) Orkney Area Lifeline Ferry Services - Transport Users Group

Transport Users Group met recently and issues raised have been drawn to the attention of Nicol Stephen, MSP and Jim Wallace, MSP.

(3) Stromness Community Business Forum

Stromness Community Business Forum (SCBF) met recently and discussed possible "Kiln Corner" type development for Stromness.

(4) Broadband

OE staff are to provide directors with a paper on the current Orkney broadband situation.

(5) Convention of Highlands and Islands

Brian Kynoch is to attend the Convention of Highlands and Islands in Thurso on 7 and 8 November 2004.

(6) Guidelines on assistance to tourism accommodation

OE's revised guidelines on assistance to tourism accommodation are to be presented to OIC and VisitOrkney.

(7) Orkney Renewable Energy Forum

Copy of Brian Kynoch's response to letter received from Orkney Renewable Energy Forum to be issued to directors for information.

(8) NHS Orkney

Copy of the letter to S Conway of NHS Orkney to be issued to directors for information. NHS Orkney service redesign to be raised at the next Community Planning meeting.

4 APPLICATIONS APPROVED UNDER DELEGATED AUTHORITY

(a) October 2004 (SP 766)

Directors noted the content of this paper.

5 ITEMS FOR DISCUSSION

(a) Management Report of Activities (SP 767)

Directors noted the content of this paper.

(1) EMEC

Ken Grant advised directors on the current EMEC position.

(2) Budgets

Directors noted the 2004/5 and 2005/6 budget situation and discussed the issues arising from this. Staff continue to monitor and manage the situation.

(3) Audit Committee

OE Audit Committee met on 2 November 2004. Directors were advised of the current situation regarding the Freedom of Information (Scotland) Act 2002.

(4) 2005 Schedule of Board Meetings

Staff are to provide directors with a paper detailing schedule of the 2005 OE board meetings and events.

(5) OE Representation on VisitOrkney Board

Directors approved the proposal for Brian Kynoch to represent OE on the board of VisitOrkney.

(b) OE Draft Business Plan 2005-6 (SP 768)

Directors discussed the content of this paper and approved the draft plan.

6 ANY OTHER BUSINESS

(1) HIE Agricultural Strategy Group

Hugh Halcro-Johnston represented OE at the recent HIE Agriculture Strategy Group meeting in Inverness and updated directors on issues discussed. Staff are to meet with Hugh Halcro-Johnston to discuss the SAOS pilot.

(2) OE Representation on Orkney College Management Council

Ronnie Johnson proposed that Thelma Irvine represent OE on the Orkney College Management Council. Brian Kynoch seconded this proposal. There being no other nominations, the board approved Thelma Irvine as the OE representative.

(3) Scottish Executive - Water Industries Consultations

HIE are preparing a network response to these consultations. Ken Grant is due to meet directors of Scottish Water, OIC, OHAL and Jim Wallace on 5 November 2004. Directors to be kept advised of developments.

7 ARRANGEMENTS FOR NEXT MEETING

The next OE board meeting is scheduled for Thursday, 25 November 2004 at 19:30 in OE offices.

Chairman_____

Date_____

Name: Graham Sinclair
Date: 17 November 2004