



**MINUTES OF THE MEETING OF THE ORKNEY ENTERPRISE (OE) BOARD  
HELD ON THURSDAY, 25 AUGUST 2005 AT 19:00  
IN OE OFFICES, 14 QUEEN STREET, KIRKWALL, ORKNEY**

**Present:** Brian Kynoch (Chairman)  
Edgar Balfour (Vice Chairman)  
Roy Brown  
Norma Campbell  
Thelma Irvine  
Ronnie Johnson  
Ian Johnstone  
Malcolm Marwick  
Craig Spence  
Cameron Taylor

**In attendance:** Ken Grant (Chief Executive)  
Graham Sinclair

**Observers:** None

**1 APOLOGIES**

Apologies were received from Hugh Halcro-Johnston and Tony Trickett.

**2 DECLARATION OF INTEREST**

None.

**3 MINUTES OF PREVIOUS MEETING – 21 JULY 2005**

The following corrections to the minutes of the Orkney Enterprise (OE) board meeting held on 21 July 2005 were noted:

**4 Matters Arising – Economic Development – a different approach**

Edgar Balfour did not attend the meeting with Orkney Island Council representatives.

5 Orkney beer from here and whisky from here

Bere meal will be used to brew beer by the Valhalla Brewery and whisky by the Isle of Arran Distillery Ltd.

Subject to the above corrections, the minutes of the OE board meeting held on 21 July 2005 were proposed by Norma Campbell and seconded by Ronnie Johnson.

**4 MATTERS ARISING**

**Corporate Governance Presentation**

Ken Grant advised directors that the presentation and discussion on Corporate Governance issues, scheduled for Thursday, 22 September 2005, will relate specifically to HIE network issues and therefore only OE directors should attend.

**IIP event**

Ken Grant advised directors that no further feedback had been received from this event.

**Network Strategy**

Ken Grant confirmed to directors that Sandy Brady of HIE Strategy will be visiting Orkney on Friday, 2 September 2005, in connection with the roll out of the networks new strategy. OE directors and Orkney Islands Council Economic Development committee and staff are to attend.

**5 APPLICATIONS APPROVED UNDER DELEGATED AUTHORITY**

**(a) July 2005**

Ken Grant advised directors of the background to the funding for the press cutting service.

Directors noted the content of this paper.

**6 ITEMS FOR DISCUSSION**

**(a) Management Report of Activities (SP 789)**

Ken Grant reviewed the content of this paper with directors.

**Tourism**

The Orkney Tourism Group is scheduled to meet during September 2005. Ken Grant is to liaise with Brian Kynoch regarding a speaker for this meeting.

### **European Marine Energy Centre Ltd (EMEC)**

Ken Grant advised directors that the current EMEC Managing Director (MD), Andrew Mill, will be leaving Orkney at the end of August 2005. Neil Kermode has been appointed as interim MD for a 4 month period pending the completion of the recruitment process.

Ken Grant advised directors that the following have been appointed to the EMEC board:

Professor Ian Bryden of Robert Gordon University  
Alistair Gray – specific responsibilities for finance  
James Stockan – Orkney Islands Council representative  
Bill Edgar – ex of John Wood Group (Aberdeen) as chairman

Ken Grant advised directors that the EMEC business plan detailing working capital requirements, inshore wave test sites and the development of industry standards had been reviewed by funders. The cable laying process for the tidal site in Eday is progressing and the tidal site is expected to be operational in spring 2006.

Ken Grant advised that a paper summarising the wave and tidal site situation will be presented to the directors in due course.

### **Orkney the Brand**

John Clarke will present to the OE board and Orkney Islands Council Economic Development Committee on 8 September 2005 on the benefits of the "Orkney" attendance at the Royal Bath and West show.

### **Container Hub**

Ken Grant advised directors that the container hub steering group had met recently and a paper is being prepared for the HIE management group regarding the funding for the initial phase of the project. Directors will be issued with a copy of this paper in due course.

### **Network Strategy – roll out**

Ken Grant advised directors that Sandy Brady of HIE Strategy will be visiting Orkney on 2 September 2005 to present the key findings of the strategy consultation process and, in conjunction with the Efficient Government agenda, commence discussions on the way forward. This meeting will include OE staff and directors and Orkney Island Council Economic Development committee and staff.

### **Supply Partner Arrangements**

Ken Grant confirmed to directors that the ROC Plus Ltd supply partner contract remains unaffected by the termination of the Angle Technology Ltd specialist contract.

(b) **Orkney Islands Council –  
Draft Corporate Strategic Plan 2005-9 – consultation** (SP 790)

Directors were requested to feed back any comments on the draft plan to Graham Sinclair by the deadline of 9 September 2005. Directors felt that this would be an opportune time to feed in any comments from the Network Strategy roll out meeting on 2 September 2005.

**7 APPOINTMENT AND RESIGNATION OF DIRECTORS** (SP 791)

Brian Kynoch advised directors of the process under taken to select and appoint two new directors. He advised that the panel, incorporating two independent members, had recommended the appointment of Lorraine Bichan and Eoin Stevenson as directors of OE. The board unanimously supported this recommendation and the appointment of Lorraine Bichan and Eoin Stevenson was proposed by Ronnie Johnson and seconded by Norma Campbell.

Brian Kynoch and the board accepted the resignation of Norma Campbell and Ronnie Johnson. Brian Kynoch thanked both Norma Campbell and Ronnie Johnson for their years of service to the board of OE.

**8 ANY OTHER BUSINESS**

**Business Parliament Event**

Brian Kynoch advised directors that he will be standing in for Jim Wallace, MSP at a Business Parliament Event at the Scottish Parliament on 8 & 9 September 2005.

**Agriculture**

Edgar Balfour advised directors that there are currently a number of agricultural issues affecting Orkney e.g. CAP reform. Directors felt that an update on the current situation from George Baikie of the Scottish Agricultural College (SAC) would be beneficial. Staff to arrange this meeting.

**Northern Isles Ferry Tendering Process**

Brian Kynoch advised directors that OE staff, chairman and vice chairman had met recently with representatives from Caledonian MacBrayne and V Ships.

**Resignation of Directors**

Ronnie Johnson and Norma Campbell both expressed their thanks to Ken Grant and the OE staff for their support during their time as OE directors and wished the board well for the future.

9 ARRANGEMENTS FOR NEXT MEETING

The next OE board meeting will take place on Thursday, 22 September 2005 at 17:30 in OE offices. Sandra Dunbar of HIE Audit and Andrew Ross of HIE Executive Office will attend and present to directors on Corporate Governance issues and discuss conflict of interest issues.

Craig Spence intimated his apologies for this meeting.

Chairman



Date

22/10/05.

Graham Sinclair  
5 September 2005