



Iomairt Ghallaibh & Chataibh
Caithness & Sutherland
ENTERPRISE

**MINUTES OF THE MEETING OF THE BOARD HELD ON TUESDAY 5TH JULY
2005 IN LAIRG COMMUNITY CENTRE AT 10:30**

Present: Pat Buchanan (Chairman)
Carroll Buxton (Chief Executive)
Sandra McCaughey (Deputy Chief Executive)
Susan Smith (Staff)
Eann Sinclair (Staff)
Anne Sutherland (Staff)
Carol Gunn (Staff)
Colin Gregory
David Halpin
Iain Young
Nicholas Gorton
Bill Fernie
Alex Murray
Steve Burness
Alison Magee
John Campbell
Ian Richards

In attendance: Nicola Dreaves (Minutes)
Sandy Cumming (HIE Chief Executive)

1 APOLOGIES

There were no apologies received.

2 DECLARATION OF INTEREST

There were no declarations of Interest.

3 MINUTES OF THE MEETING HELD ON 24th MAY 2005

These Minutes were approved

Proposed: Steve Burness

Seconded: David Halpin

4 MATTERS ARISING

Item 9 – AOCB

Appointment of Vice Chairs from Caithness and Sutherland

It was resolved that Mr William Calder be and is hereby appointed as the Caithness Vice Chairman with immediate effect.

It was resolved that Mr Alex Murray be and is hereby appointed as the Sutherland Vice Chairman.

5 CHIEF EXECUTIVES REPORT

Wick Harbour Trust

Carroll Buxton informed the Board that The Highland Council had approved a further £20,000 to Wick Harbour Trust and confirmed the appointments of the new trustees as John Sutherland, Gordon Doull, Hugh Simpson, Alec Calder, Graham Smith and William Watt is the new Chairman.

Norfrost

Carroll Buxton updated the Board on issues surrounding Norfrost. Discussion followed.

6 AUDIT REPORT

Colin Gregory updated the Board on issues discussed at the Audit meeting. Audit Minutes are to follow in due course.

(1) ARRANGEMENTS FOR NEXT MEETING

Date: Monday 29th August 2005

Time: 16:00

Venue: Royal Marine Hotel, Brora

HIE Board Dinner follows Board meeting at 19:30 in The Quiet Piggy Restaurant

The Meeting ended at 11:00am and was followed by a strategic planning session.

Nicola Dreaves

07/07/05