



Iomairt Ghallaibh & Chataibh
Caithness & Sutherland
ENTERPRISE

CASE/10/04

MEETING OF THE MINUTES OF THE BOARD HELD TUESDAY 26TH OCTOBER 2004, AT 1:30PM IN THE ROYAL MARINE HOTEL, BRORA

Present: Pat Buchanan (Chairman)
Carroll Buxton
Deirdre Steven
Ian Richards
Edward Mackay
Robert Powell (items 1, 2, 3, 4, 5, 6 (part))
Colin Gregory (items 1,2,3,4,5,6 (part))
Joan Campbell
Jock Campbell
Sandra McCaughey (Minutes)

In attendance: William Roe (part 7, 8,9 & 10)
Sandy Cumming (part 7, 8, 9 & 10)
Carol Gunn
Susan Smith (part 7,8,9 &10)

Observers:

1 APOLOGIES

No apologies

2 DECLARATION OF INTEREST

There were no declarations of interest.

3 MINUTES OF THE MEETING (7th September 04)

Proposed: Joan Campbell

Seconded: Ian Richards

4 MATTERS ARISING

Strategic Planning Day

It was confirmed that a paper is to be presented at a future Board meeting regarding the outcomes of the strategic planning day.

Future Board Meetings

It was agreed that Colin Gregory will chair the January 05 Board meeting as the Chairman will be absent.

Board members were advised that vice chairs will be appointed at the March 05 Board meeting. Nominations will be sought and voted upon. It was confirmed that there will be one vice chair for Caithness and one for Sutherland.

Sinclair & Girnigoe Castle

There were no questions or issues arising from the paper by Eann Sinclair.

5. MONTHLY REPORT

There were no comments on the monthly report.

6. REPORTS

6.1 Chairman's Report

There was no comment on the written report submitted in advance by the Chairman.

The Board was also advised that Carroll Buxton and Pat Buchanan were preparing a paper for the Convention of the Highlands and Islands on the issues surrounding decommissioning.

6.2 Chief Executive's Report

The Chief Executive presented her report as submitted to the Board in advance with the Board papers. There was no comment.

The Board was also advised that they will be provided with a further report on the budget position for next year.

6.3 Director's Reports

Bill Fernie provided a report on Wick Harbour Trust and the creation of Credit Unions.

7. QUARTERLY REPORT

Sandra McCaughey outlined the results from the 2nd Quarter Report.

8. DRAFT BUSINESS PLAN

Sandra McCaughey presented the draft business plan and invited written comments from the Board.

Pat Buchanan formally welcomed William Roe and Sandy Cumming who joined the meeting at this point. She outlined the key issues the Board was dealing with at the time.

Sandy Cumming outlined the budgetary position of the Network

9. DOUNREAY DECOMMISSIONING

Carroll Buxton presented a paper to the Board outlining current activity relating to decommissioning.

Colin Gregory presented a paper to the Board discussing the strategic approach to ensuring a sustainable post decommissioning economy.

10. OTHER BUSINESS

1) PRESENTATION BY WILLIAM ROE

William Roe presented an overview of the key issues he wished to address as Chairman of the Board of HIE.

2) APPRENTICE OF THE YEAR

Jock Campbell advised the Board that an apprentice employed by his company, JGC Engineering Ltd had won the Scottish apprentice of the year award.

3) JOAN CAMPBELL – MEMBERSHIP OF NHC BOARD

Joan Campbell advised the Board that she had been invited to join the Board of the North Highland College and would be chairing the Dornoch Campus liaison group.

4) ARRANGEMENTS FOR NEXT MEETING

The next meeting is to be held on 14th December 2004, 1pm at the Pentland Hotel in Thurso.

Name: Sandra McCaughey

Date: 30 November 2004